

**STEP-BY-STEP PROCESS
FOR
INTERCONNECTING DISTRIBUTED GENERATION**

1. READ & UNDERSTAND ALL DISTRIBUTED GENERATION DOCUMENTS. If you have read these documents and still have questions or concerns, please contact the appropriate Member Services Representative listed below.
2. Complete the *Application for Interconnection of Distributed Generation* form.
3. Send the completed application, all supporting documentation, and the Distributed Generation Application Fee (currently \$100.00) to the proper Member Services Department via mail or personal drop off.

In Georgia:

OREMC
Attn: Dewayne Johns
P.O. Box 602
Nahunta, GA 31553
800-262-5131 ext. 1143
dewayne.johns@oremc.com

In Florida:

OREMC
Attn: David Smith
P.O. Box 1229
Hilliard, FL 32046
800-262-5131 ext. 3319
david.smith@oremc.com

4. Within (20) business days, OREMC Staff will review the application and determine if any additional documents or distribution system studies are needed.
5. A Member Services Representative will contact the member with the details of the application review.
6. Upon application approval, the member must submit two (2) originals of the completed Interconnection Agreement executed by the member. If applicable, all estimated cost for OREMC distribution system modifications will be due at this time.
7. OREMC staff will review the Interconnection Agreement executed by the member. If appropriate, OREMC will execute both originals of the Interconnection Agreement. One original will be sent to the member via the mailing address indicated on the application, and OREMC will retain the other executed copy.
8. A Member Services Representative will notify the member of the executed agreement.

9. ONLY AFTER the Interconnection Agreement is executed, may both parties (OREMC and member) proceed with the engineering, design, construction, and installation of the distributed generation facility and the associated interconnection.

10. Once the member completes construction and test of the distributed generation facility, the member shall notify the OREMC Member Services Representative in writing of their intent to energize the distributed generation facility. *This notification must include anticipated time and date.*

11. Upon receipt of written notification of intent to energize from the member, an OREMC Member Services Representative will coordinate with the member and other appropriate OREMC personnel to schedule energizing the member owned distributed generation.

12. Within (20) business days after energizing the member owned distributed generation facility, OREMC will close the assigned project number, audit the project, gather all project costs, and render a final invoice or credit for the member.